

MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC.
5255 CYPRESS COURT
ORLANDO, FLORIDA 32811
BOARD OF DIRECTORS' MEETING MINUTES

July 17, 2018

The meeting was called to order at 7:02 PM.

Directors present were Tony Alivento, Ruby Bussinger, Britta Jarvis, Marlene Ward, and Joyce Steinhardt. Ricardo Torres sent a text message to Mr. Kiebzak which said that he will miss the meeting because of his work schedule. Keith Kiebzak was present to represent KL Management Group, Inc.

INTRODUCTION OF VISITORS – There were no visitors at the start of the meeting.

A. Unit 454/Delinquent Account – A motion was made by Mrs. Ward and seconded by Mrs. Steinhardt to keep the Notice of Intent to Lien charges and postage charges intact because they were properly charged to the owner's account. The motion was unanimously approved.

PRESIDENT'S REMARKS – Mrs. Bussinger said that she may not be attending the board meeting that is scheduled for September because of some tentative vacation plans.

MINUTES - A motion was made by Mrs. Steinhardt and seconded by Mr. Alivento to accept the minutes of the June 19, 2018, Board of Directors' meeting. The motion was unanimously approved.

FINANCIAL REPORT - Mr. Kiebzak reviewed the June, 2018, financial statement and a separate report that projected an operating surplus as of June 30, 2018.

MANAGER'S REPORT (Any enumeration of items below match the Manager's Report) – Mr. Kiebzak reviewed the Manager's Report dated July 17, 2018.

MANAGER'S REPORT/SHINGLE REPLACEMENT – Mr. Kiebzak reviewed the report dated July 17, 2018.

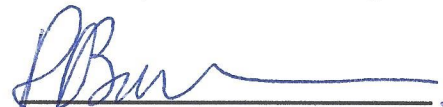
OLD BUSINESS – There were no topics for discussion.

NEW BUSINESS – There were no topics for discussion.

A motion was made by Mr. Alivento and seconded by Mrs. Ward to adjourn the meeting at 8:23 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary,

Keith R. Kiebzak, CAM
KL Management Group, Inc


Signature
Ruby Bussinger / President.
Print Name and Title
Date: 8/21/18