

MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC.
5255 CYPRESS COURT
ORLANDO, FLORIDA 32811
BOARD OF DIRECTORS' MEETING MINUTES

June 19, 2018

The meeting was called to order at 7:00 PM.

Directors present were Tony Alivento, Ruby Bussinger, Marlene Ward, and Joyce Steinhardt. Ricardo Torres sent a text message to Mr. Kiebzak which said that he will miss the meeting because of his work schedule. Keith Kiebzak was present to represent KL Management Group, Inc.

INTRODUCTION OF VISITORS – There were no visitors at the start of the meeting.

PRESIDENT'S REMARKS – Mrs. Bussinger said that she will speak with Ricardo Torres about his tenure on the Board of Directors.

MINUTES - A motion was made by Mr. Alivento and seconded by Mrs. Ward to accept the minutes of the May 15, 2018, Board of Directors' meeting and the May 31, 2018, Board of Directors meeting. The motion was unanimously approved.

FINANCIAL REPORT - Mr. Kiebzak reviewed the May, 2018, financial statement and a separate report that projected an operating surplus as of May 31, 2018.

MANAGER'S REPORT (Any enumeration of items below match the Manager's Report) – Mr. Kiebzak reviewed the Manager's Report dated June 19, 2018.

OLD BUSINESS

- A. Balcony Railing Assessment and Restoration Project – This topic was discussed during the session of the Manager's Report.
- B. Building Numbers – This topic was discussed during the session of the Manager's Report.
- C. Project List – There was no action that was taken on this item.
- D. Shingle Replacement Project – This topic was discussed during the session of the Manager's Report.

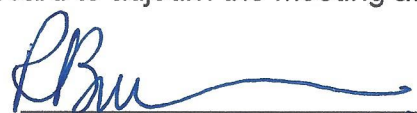
NEW BUSINESS

A motion was made by Mrs. Bussinger and seconded by Mr. Alivento to appoint Britta Jarvis to fill one of the vacant positions on the Board of Directors. The motion was unanimously approved.

A motion was made by Mr. Alivento and seconded by Mrs. Ward to adjourn the meeting at 8:23 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary,


Keith R. Kiebzak, CAM
KL Management Group, Inc



Signature
Ruby Bussinger / President
Print Name and Title

Date: 7/17/18