MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC. 5255 CYPRESS COURT ORLANDO, FLORIDA 32811 BOARD OF DIRECTORS' MEETING MINUTES

October 26, 2017

The meeting was called to order at 7:00 PM.

Directors present were Tony Alivento, Ruby Bussinger, Larry Palmisciano, and Marlene Ward. Ricardo Torres' absence was because of his work schedule. Joyce Steinhardt was unable to attend for lack of transportation.

INTRODUCTION OF VISITORS - Renee Alivento was present at the start of this meeting.

A. George Tibedo/GeoWorld Engineering - Mr. Tibedo reviewed the Bid Invitation Documents and the Project Manual. A motion was made by Mr. Alivento and seconded by Mr. Palmisciano to accept the Project Invitation Documents and the Project Manual pursuant to Tasks 5.2 and 5.3 which are parts of the schedule of services that has the title of Roofing System Design & Bid Package, and to authorize the payment of these services at a cost of \$22,493.00. The motion also includes the authorization to pay Mr. Tibedo \$11,327.00 as he proceeds through the steps that are enumerated in Task 7. That has the title of Contractor Bidding Administration. The motion was unanimously approved.

A motion was made by Mr. Alivento and seconded by Mrs. Ward to adjourn the meeting at 8:15 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary.

Keith R. Kiebzak, CAM

KL Management Group, Inc.

Signature

Print Name and Title