

MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC.  
5255 CYPRESS COURT  
ORLANDO, FLORIDA 32811  
BOARD OF DIRECTORS' MEETING MINUTES

September 25, 2018

The meeting was called to order at 7:00 PM.

Directors present were Tony Alivento, Ruby Bussinger, Marlene Ward, and Joyce Steinhardt. Britta Jarvis was not present because she was at work. Keith Kiebzak was present to represent KL Management Group, Inc.

INTRODUCTION OF VISITORS – There was nobody present at the start of this meeting.

PRESIDENT'S REMARKS – There were no comments from Mrs. Bussinger.

MINUTES - A motion was made by Mr. Steinhardt and seconded by Mr. Alivento to accept the minutes of the August 21, 2018, Board of Directors' meeting. The motion was unanimously approved.

FINANCIAL REPORT - Mr. Kiebzak reviewed the August, 2018, financial statement and a separate report that projected an operating surplus as of August 31, 2018.

MANAGER'S REPORT (Any enumeration of items below match the Manager's Report) – Mr. Kiebzak reviewed the Manager's Report dated September 25, 2018.

MANAGER'S REPORT/SHINGLE REPLACEMENT – Mr. Kiebzak reviewed the report dated September 25, 2018.

OLD BUSINESS

A. Street Sign/Front Entrance Sign – A motion was made by Mrs. Steinhardt and seconded by Mrs. Ward to approve the expenditure of \$15,533.00 to install new street, traffic and stop signs on the seven streets within Middlebrook Pines. The new signs and posts will be purchased from Signature Streetscapes who will also be responsible for installing the product. The Board chose Option 2 for the street signs, and to upgrade the base for the street and stop signs. The motion was unanimously approved.

A motion was made by Mrs. Steinhardt and seconded by Mrs. Bussinger to approve an expenditure of \$3,104.48 to replace the monument sign. The new sign will be purchased from Arete Industries who will also be responsible for installing it. The motion was unanimously approved.

NEW BUSINESS – There were no topics for discussion.

A motion was made by Mr. Alivento and seconded by Mrs. Ward to adjourn the meeting at 8:13 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary,

  
Keith R. Kiebzak, CAM  
KL Management Group, Inc

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

Date: \_\_\_\_\_

Alivento UP  
10/16/2018