

MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC.  
ANNUAL MEETING MINUTES

April 3, 2024

CALL TO ORDER/CERTIFY QUORUM - The meeting was called to order at 7:04 PM.

Directors present were Ruby Bussinger, Wui Goh, Britta Jarvis, Andrew Robinson, and Joyce Steinhardt. Keith Kiebzak was present to represent KL Management Group, Inc.

PROOF OF NOTICE OF MEETING - Mr. Kiebzak stated that the affidavits for the Proof of Notice of Meeting are archived with the Association's records. Mrs. Bussinger said that the annual meeting notice was posted on the bulletin board and on the Association's website.

The Board members introduced themselves to the members that were present at the meeting. Mrs. Bussinger said that a question and answer session will be held after the adjournment of the Organizational Meeting of the Board of Directors which is held after the adjournment of the Annual Meeting.

READING OF THE MINUTES – The minutes of the April 5, 2023, Annual Meeting were read and approved at the May 16, 2023, Board of Directors' Meeting.

APPOINT ELECTION TELLERS – The appointment of tellers will not be required to count ballots because four members were elected in accordance with Florida Statutes 718.112; this will be explained in Agenda Item VII. Election of Directors.

REPORTS OF OFFICERS – There were no reports from officers.

REPORTS OF COMMITTEES - There were no committee reports.

ELECTION OF DIRECTORS - There were no tellers appointed to count ballots because the Association's solicitation of candidates yielded four members submitting their names for the five director positions available for the 2024-2025 terms. As a result, Ruby Bussinger, Mary Hawks, Britta Jarvis, and Joyce Steinhardt are duly elected in accordance with the provisions of Florida Statutes 718.112.


UNFINISHED BUSINESS – Mrs. Bussinger said that there are no items that require a vote of the membership which would be conducted during this session of the agenda.

NEW BUSINESS – Mrs. Bussinger said that current projects are discussed during regularly called board meetings, so there are no items to discuss during this session.

ADJOURNMENT - A motion was made by Mrs. Steinhardt and seconded by Mrs. Jarvis to adjourn the meeting at 7:13 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary,

  
Keith R. Kiebzak, CAM  
KL Management Group, Inc.

  
Signature  
Andrew Robinson, President  
Print Name and Title

Date: April 16, 2024

MIDDLEBROOK PINES CONDOMINIUM ASSOCIATION, INC.  
5255 CYPRESS COURT  
ORLANDO, FLORIDA 32811

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

MINUTES

April 3, 2024

The meeting was called to order at 7:13 PM.

Directors present were Ruby Bussinger, Wui Goh, Britta Jarvis, Andrew Robinson, and Joyce Steinhardt. Keith Kieszak was present to represent KL Management Group, Inc.

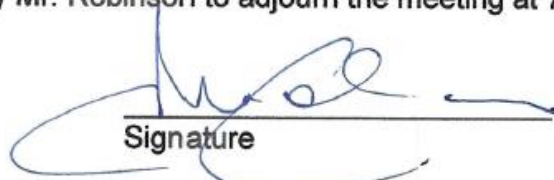
A motion was made by Mrs. Bussinger and seconded by Mr. Goh to elect Mr. Robinson to serve as the President of the Association, to elect Mrs. Jarvis to serve as the Vice President of the Association, and to elect Mrs. Steinhardt to serve as the Secretary, and to elect Mrs. Bussinger to serve as the Treasurer of the Association. The motion was unanimously approved.

A motion was made by Mrs. Jarvis and seconded by Mr. Robinson to adjourn the meeting at 7:14 PM. The motion was unanimously approved.

Respectfully submitted for the Secretary,



Keith R. Kieszak, CAM  
KL Management Group, Inc



Signature

Andrew Robinson, President  
Print Name and Title

Date: April 16, 2024